

MAICO STEERING COMMITTEE MINUTES September 13th, 2011

Present: Diane B., Les, Deb W. Jon, Mary

Les opened meeting with a moment of silence followed by the Serenity Prayer at 6 pm

Minutes from August meeting were amended, stating Deb W. will finish the year as Secretary and were approved.

Treasurers Report approved.

Diane gave office manager's report-Approved

OLD BUSINESS:

- a.) Deb W. volunteered and was elected to continue as Secretary until Jan.2012.
- b.) District visits: Deb & Sue will travel to Dist.2 Oct.
- c.) Credit card information was put on hold until next meeting. Les reviewed another agency and RBS remains the best option but will check with Tom and get back to committee next month.
- d.) Rental space: Have not received security deposit yet. Diane has called and emailed. Need to fix lock on door.
- e.) Hours of operation to remain the same and reviewed again at next committee meeting.
- f.) 3.5 hours of pay was approved to pay Diane to work the day of open house.
- g.) Discussion regarding payment policy for extra work during events. Suggest we consider that part of the event and pay her for her time or find others to work. Don't just expect Diane to always be there and do it.

NEW BUSINESS

- a.) TDS cable is 2 year contract. Not up until November. Nothing has changed except an offer for \$7 more per month would give us voicemail/caller idea.
- b.) May have to discuss a new meeting location for MAICO Reps meeting. May be a conflict with tenants in other building.

NEXT MEETING: Tues. Oct. 11th, 6-7pm Conference room in Basement
6400 Gisholt Dr. Madison WI