

MAICO STEERING COMMITTEE MINUTES

November 13, 2007

Present: Dave S., Mary W., Craig L., Pam J., Jan K., Jim. G.

Visitor: Brent B.

Opened with a moment of silence and the Serenity Prayer

Reports:

Secretary's Report: moved, seconded and approved as submitted

Treasurer's Report: Treasurer Ken K. was absent, so no report presented.

Office Manager's Report: Diane was ill, so no report presented.

Old Business:

District Visits: Pam visited District 9. Ken & Craig still plan to visit district 37.

Answering Service information – Pam has done more research but said she still needs to work with Diane to get more questions answered. Discussion ensued as to whether the Steering Committee should empower Pam & Diane to make a decision. A motion was made, 2nd and approved that if the subcommittee of Diane and Pam can find an answering service where the service provided is the same or better than what we have now and the cost is less than what we're paying now, then the subcommittee decision on which answering service to use is approved.

Credit cards/PayPal – Ken G. couldn't make the meeting. Decision tabled until January. In the interim, Mary W. will do a cost comparison of PayPal vs. having a credit card machine in the office vs. only allowing debit card transactions.

New Business:

Steering Committee rotation – 3 committee members are rotating off in December (Dave, Pam and Jan) and there are 3 nominees. MAICO Reps will vote on the nominees at the December meeting at 6 pm.

Newsletter articles – Pam will draft guidelines for how the Steering Committee sees a newsletter committee operating. Pam will email this to the Steering Committee for review. Jim G. will use the final guidelines to develop a newsletter committee proposal that he will present to the Steering Committee for approval at a later date.

Next Meeting: December 11, 2007 at 7:00PM. The MAICO Reps will be meeting at 6 pm to vote on new Steering Committee members.