

MAICO OFFICE MANAGER'S REPORT

May 8, 2007

Volunteers:

Monday & Tuesdays: Covered after switching some people around

Saturday's: Covered for May, June, all of July covered except the 21st.

April Incoming Calls:

12-Step – 16

Meetings – 79

Information – 41

Other 12-Step Programs –

Al-Anon – 6

Alateen - 0

Narcotics Anon. – 5

ACOA - 1

Spenders Anon - 1

Phone rings no one on line – 12

Request for Directory or meeting list –

E-Mail - 9

Fax – 2

Mail – 3

Web Site – 4

- 1) Vacation Time off – Cindi S. will cover all my time off except August 16 & 17th.
- 2) Area 75 Spring Conference – Lila & her car are going to help me transport on 5/18. Have some people to help Friday night & Saturday.
- 3) 990 Report due May 15th – Kathy W. completed report, need Dave's signature & then will mail.
- 4) Steering Committee member – need one member
- 5) Dist. 37 – June 23rd Workshop – New Lisbon - MAICO asked to sell literature
- 6) Dist. 30/Dist. 8 Conference – Oct. 27 – Janesville - MAICO asked to sell literature