

MAICO OFFICE MANAGER'S REPORT

March 13, 2007

Volunteers:

Monday & Tuesdays: Covered, have 4 for Tuesdays now, 4 for Mondays

Saturday's: Covered for rest of March, all of April, May and forward open

February Incoming Calls:

12-Step – 6

Meetings – 82

Information – 29

Other 12-Step Programs –

Al-Anon – 8

Alateen - 0

Narcotics Anon. – 5

OA – 2

GA - 1

Ride -2

Treatment - 4

Request for Directory or meeting list –

E-Mail -7

Fax – 3

Mail – 3

Web Site – 3

- 1) 990 Report – Returns for Organizations Exempt From Income Tax needs to be filed by May 15th, 2007. Kathy W. has done this form for MAICO in the past and offered to do it this year.
- 2) Dist. 19 Workshop on March 24th, Reedsburg. Bringing all merchandise as requested. Starts at 9am so I will be up there by 8am to set up. Anyone willing to come and help would be appreciated. My sponsee Gaye is coming with me and Pam volunteered also.
- 3) Dist. 9 Mini-Conference, April 14th, Dodgeville. MAICO has been asked to sell literature and all merchandise. Will need helping packing up in office on April 12th, help at conference and help unpacking on April 16th.
- 4) 22nd Annual Central Office/Intergroup/AAWS/Grapevine Seminar, Oct. 4-7, 2007 in Oklahoma City, Ok. I would like to attend this seminar again this year since I always learn something and am able to hear problems & solutions of other Central Offices/Intergroups. The cost will be - Hotel – \$117.78 (sharing with Rosemary), Registration \$25.00, Airfare \$399.10 (as of 3/8/07, I will continue to check for cheaper airfare), meals \$25.00/day x 3 days -\$75.00. Shuttle from airport is free. I get paid salary for the time in workshops only and that offsets what I would be paid here. Total for MAICO expense is \$616.88.