

**MAICO Steering Committee Meeting Minutes  
March 14, 2006**

**Attendees: Mark H., Pam J., Jan K. (arrived during Office Manager's Report), Russ K., Dave S. and Diane B.**

Pam opened the meeting with a moment of silence followed by the Serenity Prayer.

Secretary's Report – Motion made to accept the February minutes. 2<sup>nd</sup>. All in favor.

Treasurer's Report – Kris noted that the difference in expenses for the Mid-Winter Mixer from 2005 to 2006 are due to changes in reporting payables. Motion made to accept. 2<sup>nd</sup>. All in favor.

Office Manager's Report – Attached. The Steering Committee approved paying for Diane to attend the national Central Office Managers meeting in Akron (salary for workshop sessions, hotel, airfare, meals and registration)

**Old Business –**

Mid-Winter Mixer – Had many compliments. Suggestions for next year – sell advance tickets to dance; raise dinner/dance tickets to \$35.00; do something simpler for less money

New office/lease – Dave contacted commercial realtor. He gave Dave some web sites to review – nothing in our price range. Realtor said he would be willing to help us negotiate if we find some place we're interested in.

Business insurance – Approved raising limit to \$40,000 (from \$30,000) since there is no premium increase.

Directory – Approved using Hynek Printing (lowest bidder) for printing. Quantity of 3,500 for \$1,522. Russ made motion. 2<sup>nd</sup>. Approval. Jan made motion to raise directory price from \$.25 to \$.50 to cover costs (printing cost is ~\$.44/each). 2<sup>nd</sup>. Approval.

**New Business –**

Posting District 19 minutes on MAICO web site – Diane will confirm that they want to post on MAICO's site and not Area 75's site. Diane will talk

with Ken about the time and cost required to add minutes to the web site. If Ken is OK with this, Steering Committee approves.

Moving MAICO web site to GoDaddy.com – Jan and Kris had concerns about associating MAICO with GoDaddy.com because of their image based on their Super Bowl ads. Diane will talk with Ken to determine if GoDaddy.com will be anywhere in the URL or whether we will be required to have any links or advertising back to GoDaddy.com. At the April meeting, the Steering Committee will review information Diane gathers.

Literature prices – Prices on AA World Service-approved literature will be raised \$.50 effective April 1. Dave made motion. 2<sup>nd</sup>. Approval.

Credit card machine – Diane will talk with MAICO' bank and bring information to the April meeting. She has heard some comments about lost sales since we do not accept credit cards.

New FAX machine – FAX needs repair. Diane will do a work-around for the time being. Mark will check with UW-SWAP to see if they have a used FAX machine we can purchase inexpensively.

Motion was made to close meeting, 2<sup>nd</sup>

**Next Meeting will be April 11<sup>th</sup>, 2006 at 6:00PM, MAICO office.**