

## MAICO STEERING COMMITTEE MARCH 8, 2011

Present: Diane B., Sue C., Zach M., John R., Les S., Deb W., Kathy W. – Visitor Gaye M. Les S. opened meeting with a moment of Silence followed by the Serenity Prayer at 6:00 PM.

Minutes of February 8th meeting were approved.

John gave treasurer's report. Net loss as of 02/28/11 – (\$1,742.52) – 02/28/10-\$368.71). down and expenses Treasurer's report was approved.

Diane gave Office Manager's Report – Sue C passing on literature coordinator as of 03/31/11. Diane will check with a couple of people to see if they will take over position. Signed up for online banking with Anchor Bank.

February incoming calls – 12-Step (6), Meetings (40), Information (31), Al-Anon/Alateen (6), Narcotics Anon (0), Other 12 step programs (2) – Bridging the Gap (0) requests – Request for Directory or meeting list – Email (4), Fax (1), Mail (0) and Web site (5)

Old Business:

**District Visits** – Reps need to give Diane specific dates, so she can contact DCM's.

**Credit Cards** – Les got answers to questions he had on proposals. They will change language so clearer that if do not meet standards no cost to us will just drop us. Increased averages - \$50.00 average card sale from \$10.00 and \$10,000 annual sales from \$6,000. We need to still check on the donated card swiper needs for access. We will start accepting credit cards when we get all the requirements finalized.

**Rental Space** – John still needs to contact current landlord. We reviewed the sites that were visited February 3<sup>rd</sup>. We had a written proposal for the Engel Street address. Zach is going to work on a counter offer for the board to approve to submit, if we decide on this location.

Sue C. moved that we make a decision on if we want to move, and if so no later than the May 10th board meeting. The motion was seconded and approved.

Sue and Diane are going to ask the Monday & Tuesday volunteers to track customers and phone calls, so we can evaluate if should continue being opened those 2 nights.

Next meeting – Tuesday, April 12, 2011 at 6:00 PM at St. Stephens Lutheran Church.

Meeting adjourned at 7:00 PM with Responsibility Statement

Respectfully submitted,

Kathy W.  
Secretary