

MAICO OFFICE MANAGER'S REPORT

June 12, 2007

Volunteers:

Monday & Tuesdays: Covered

Saturday's: Covered for June & July, all of August open except for Aug. 18.

May Incoming Calls:

12-Step – 11

Meetings – 49

Information – 32

Other 12-Step Programs –

Al-Anon –13

Alateen - 0

Narcotics Anon. – 5

ACOA - 2

Phone rings no one on line – 4

Request for Directory or meeting list –

E-Mail - 6

Fax – 1

Mail – 1

Web Site – 14

- 1) Dist. 37 Workshop – June 23, New Lisbon. MAICO selling literature, bringing all merchandise. Will need help in the office between 11am and 6pm packing on Thursday, June 20 and finishing on Friday, unpacking the following Monday, finishing on Tuesday.
- 2) 12 Step Study hosted by MAICO Reps – Contacted Bruce E. (who facilitated BB Study in January) and he said a 12 Step Study is a one day deal. Traditions study is also a one day deal and could be followed at a later date. If Reps decide to do this, pick a date and I will contact Bruce. WICYPAA is usually in January so we should check and see if they have a date picked yet.
- 3) Jan K. was going to do the MAICO visit to Dist. 23 is active since last time she went no one was there. Contacted Dist. 23, Darrel S. stepped down, Andy S. had volunteered, met at District meetings with only 1 other person (District Treasurer) for several months and then had to step down. As of right now Treasurer is the only person who is active in this District.
- 4) Fun-raising Ideas:
 - a) Gratitude boxes pass out in November to groups, bring back to Central Office at the end of the month.
 - b) Celebrate with your Sponsor Dinner – Sponsor would buy tickets for Sponsor or vice versa. Have panel to share "How Sponsorship works for them."
 - c) Chinese Raffles – Groups donate baskets of items, people buy tickets and throw in bag next to each basket. End date winner is drawn from the bag.
 - d) Corn Beel & Cabbage dinner in March with Speaker
 - e) Chili Cook Off – Groups bring their Chili, Intergroup supplies bowls.
- 5) Cash flow is not flowing, need groups to send donations in as soon as possible. Last week close to taking money out of prudent reserve but just received enough sales & donations to cover Accounts Payables and salary. Have Payroll taxes to pay by Friday and other Accounts Payables that are due. Please ask groups to remember we have expenses weekly and monthly and if possible to send money on a regular basis.