

MAICO OFFICE MANAGER'S REPORT

February 12, 2008

Volunteers:

Monday & Tuesdays: Mondays & Tuesdays are covered by 4 people each and the 5th Mondays & Tuesdays are covered by one person. Keeping consistent has helped people remember their commitments.

Saturday's: February covered, March 22 & 29 open

January Incoming Calls:

12-Step – 10
Meetings – 61
Information – 38
Hang Up - 11

Other 12-Step Programs –
Al-Anon – 18
Alateen - 0
Narcotics Anon. – 4
Adult Children of Alcoholics - 4
Gamblers Anonymous – 1
Nicotine Anonymous – 2
Ride to meeting –
Special Needs – 1 - deaf

Request for Directory or meeting list –
E-Mail – 5
Fax – 0
Mail – 3
Web Site – 2

- 1) Newsletter Committee – Lost some of the volunteers. Need someone to volunteer to type the March/April Newsletter. We have 3 articles being written for the next newsletter, one received already. The newsletter will be mailed by the end of February one way or the other.
- 2) Feb. 15th – Young People's A Vision for You Group Dance, Fitchburg Serenity Club, MAICO asked to sell literature. Have to find A thought came to my mind this morning that the Fitchburg Club sells literature and we should ask the club if they are ok with us coming over and selling literature. I have a call in to Arnie who buys literature for Fitchburg.
- 3) MAICO Reps 12 Step Study was a success. We had 50 people attend. Ordered pizza instead of people going out for lunch, people donated towards the cost. Next year lunch on donation basis seems like the way to go. Also next year to have pre-registration so we have an idea of how many may attend. Had \$779.92 in donations & registration. Expenses were \$484.47 so profit over loss was \$295.45. A thought for next years February workshop, maybe do a Traditions study with Bill G. who spoke at the Dist. 20 workshop. He is a past Dist. 20 Archives chair and I think he would do a great job of explaining how the Traditions came to be. Of course this is up to the Reps whether they want to go this way or not.
- 4) Sales Tax Reports – on line – Mark H. helped me get the proper information and start filing our Sales tax reports on line starting with the 4th quarter 2007 report due 1/31/08.