

## MAICO STEERING COMMITTEE MINUTES AUG. 9, 2011

Present: Diane B., Zac M., Deb W. Sue C.

Zac opened meeting with a moment of silence followed by the Serenity Prayer at 6 pm

Minutes of July 12 meeting were approved.

Financial statements. Reviewed. Profit up. Have not received security deposit from old space yet.

Diane gave office manager's report:

-Diane signed up for workshop.

-Buzzer in new office not working yet and I will contact manager.

-Move went well. Completed in less than 3 hours. Thanks to all of the wonderful volunteers moving boxes, trucks and dollies and donated baked goods to hungry helpers. Telephone and Computer wires were placed. Phone were working at start of business

### OLD BUSINESS:

- a.) Steering committee vacancy of secretary was filled by long term, MAICO rep, Mary Togstad
- b.) District visits: Dates have been postponed. Deb will visit District 2 in Oct. and District 31 Sept.
- c.) Credit card information was put on hold until next meeting. Les was following up on this and is not present tonight.
- d.) Rental space: It was suggested to do a "walk through" with the landlord of the old building before returning key and ending relationship in case there are problems with security deposit return.

### NEW BUSINESS:

- a.) Member of AA suggested MAICO have an Open House at the new location. Steering Committee agreed it would be a good idea and will see if the MAICO reps would like to organize this event.
- b.) Change in Hours of operation. We will revisit next month when more people are available.
- c.) Diane requesting pay for time spent on the move. Approved 5 hours of regular pay for Sat. 8/6.
- d.) Sue C. Suggest the Steering committee close with the Serenity prayer tonight. Will discuss further next month.

NEXT MEETING: Tues. Sept.13 6-7pm Conference room in Basement  
6400 Gisholt Dr. Madison WI