

MAICO OFFICE MANAGER'S REPORT

April 10, 2007

Volunteers:

Monday & Tuesdays: Lost one person for Tuesdays, Monday's still covered, Judy will help.

Saturday's: Covered for April, May, most of June except June 2 & 9.

March Incoming Calls:

12-Step – 13

Meetings – 84

Information – 36

Other 12-Step Programs –

Al-Anon – 9

Alateen - 2

Narcotics Anon. – 4

CODA – 2

SA - 1

Phone rings no one on line – 20

Request for Directory or meeting list –

E-Mail - 8

Fax – 0

Mail – 1

Web Site –7

- 1) Airfare to C.O. Intergroup Seminar in October to Oklahoma City, OK. Vicki H. (MAICO Rep) was able to use her free air miles to purchase an airline ticket in order to save MAICO \$400 or so.
- 2) Fundraising has been a topic off and on with MAICO Reps. An idea to think about. Milwaukee C.O. has done this for awhile. They hand out Gratitude boxes in November of each year to each group and they take them back to their groups and return to the C.O. within a month or two. This is a separate donation for the C.O. once a year.
- 3) Dist. 19 Conference in Reedsburg on March 24th – Dist. 19 appreciated MAICO bringing literature & merchandise to the conference as was expressed by many individuals including the DCM. MAICO sold \$727.00 in merchandise.
- 4) Randy our MAICO Rep from the Boscobel group mentioned that Milw. C.O. & S. Georgia use GSR's as the C.O. reps also so they do double duty. Since a lot more groups have GSR's rather than Reps that would enhance communication by increasing participation.
- 5) AA members have approached me and were under the impression that it is a done deal that we will not be selling non literature & merchandise anymore. They expressed that they want us to continue to sell non literature & merchandise. I assured them that right now the MAICO Steering Committee in the discussion stage only.
- 6) Vacation – Cindi will cover a lot of my time off but when she can't I will find others to cover the office. May 10th leaving around 4 or 5pm, Vac day May 11th. July 12 leaving 4 or 5pm, Vac day July 13th. Leaving July 19th for NY (Baby shower & vacation) until July 30th, back in office July 31st. Leaving August 16th for NY (nephew's wedding) until August 20th, back in office on August 21st. I have 120 hours of vacation time for the year, vacation taken above equals 84.0 hours.